

May 18, 2022
EDWA Special Meeting
Agenda

1. Call to order
2. Roll Call
3. Public Comment—3 minute limit per person. EDWA continues to search for a funding solution. Additionally, the DEP is requiring automatic shut off valves be moved from the original permitted design.
4. Update: Boil advisory was lifted on May 5, 2022. The plant is operating consistently since the pond/clarifier cleaning and clarifier repair. During the plant evaluation conducted by the large group of experts April 5-7th, it was found that the filters were damaged by the sediment from the lack of maintenance of pond/clarifier. Sediment is coating the media. Lateral bars, nozzles, and media need replaced. Anticipated cost is \$200,000 to \$400,000 to repair/replace filter media and broken parts billing software implementation continues. Staff has submitted work to complete Part 3 of a 10 part process. This upgrade is expected to go live in August. Next meeting with Muni-link is May 19th to finalize Part 3 and move on to the next step in process. Still need more of our data from RAK, our current provider.

Invoice Cloud was selected as payment processing provider. Lower rates for both EDWA and customers were negotiated. Customers should have lower convenience charges than they currently have with municipay. Additionally, customers will have more choices for payment and other options such as paperless billing.

The implementation of Muni-link and Invoice Cloud will allow for a better customer experience. Customers will have options for email, text, or phone notifications. It will also allow EDWA to notify all customers or customers in specific areas of work or other issues. Customers will also be able to report system issues. Full implementation of both systems will take several months.

The printer is on back order. A back up of billing computer was obtained. Back up was downloaded to a loaner laptop until the new computers are installed. Network and computers will be installed as soon as all equipment arrives.

Wex gas cards were implemented for cost savings; transition went smoothly. Sheetz cards are being cancelled; awaiting call back. Wex telemetric units for the trucks were installed.

The cross connection identified in the plant has been cut to DEP specifications. This remediates a DEP violation. Materials required for Method 334 implementation is on backorder and not scheduled to ship until May 23rd. DEP is aware of manufacturing and logistical delays. All plant employees have completed tutorials.

Chlorine cylinder heads are still in rebuilding process. Leak alarm detection system is still on order; no available delivery date yet.

Truck # 9820 is in the repair shop. The back main cylinder went out on one side. Cylinder and back brakes are being replaced bilaterally.

Public notices were mailed to customers this week. This resolves DEP violations from 2019 to present.

First aid kits were placed in trucks, office, and plant. Some of the road safety equipment has arrived. The remainder has shipped and is scheduled to arrive this week. Chemical safety equipment has arrived. Tools arrived to fully stock both trucks.

5. Engineering Report

- a. bridge replacement/utility relocation discussions for S.R. 88 over Whiteley Creek
Glen Wolfe of EADS Group:

We spoke to John Nesbitt of T2utilities. The project's "Let Date" has been moved back from January 2023 to October of 2023. PennDOT plans to conduct some test pits in the near future (no date available) to locate the water lines and other utilities. The results of those test pits will determine if EDWA action is needed. Hopefully the existing line will be outside of the proposed bridge's construction area. Once we know if there is an impact, we can explore the options.

The attached "Color Utility Drawing" (board packet) shows the initial and unconfirmed locations of both water lines. The second page shows the construction area at the proposed bridge. We will hold until we receive results from the test pits.

6. Attorney Report

7. EDWA Manager Report

8. Distribution System Crew Lead Report

9. Plant Manager Report

10. Discuss lead and copper survey. 40 samples need collected from selected Tier 1 and Tier 2 customers based on completed surveys.

11. Motion to add charge of \$35 for credit card chargeback to list of service charges. This will allow reimbursement of EDWA cost for credit card chargebacks.

12. Motion to add charge of \$35 for ACH rejection fee to list of service charges. This will allow reimbursement of EDWA cost for ACH rejection fees.

13. Discuss policy for deposits. When should deposits be required? These should be held in own account and accrue interest. Deposit plus interest should be credited to customer when deposit is returned or applied to account.

14. Motion to obtain a hazmat awareness class at a cost less than \$75 per person for plant personnel.

15. Discuss Special Meeting date and time for June and July. Motion to advertise.

16. Discuss Community Bank line of credit offer.

17. Discuss USDA meeting.

18. Discuss engineer RFQ proposal.

19. Discuss solution for delpac storage. Barrels and pump.

20. Motion to adjourn.

