

August 4, 2022
EDWA Regular Meeting
Agenda

1. Call to order
2. Roll Call
3. Public Comment—3 minute limit per person
4. Motion to approve minutes from July 7, 2022 Regular Meeting.
5. Motion to approve minutes from July 13, 2022 Special Meeting
6. Motion to approve minutes from July 20, 2022 Special Meeting
7. Motion to approve minutes from July 27, 2022 Special Meeting
8. Review bills from July 8, 2022 to August 2, 2022. Motion to approve bills.
9. Attorney Report
10. Engineering Report
11. EDWA Manager Report
12. Distribution Lead Report
13. Plant Manager Report
14. Motion to accept EADS agreement for engineering services paid via CDBG funds for \$31,000 for tank/clearwell inspection/cleaning project. Formal board approval and agreement is required for CDBG funds. If agreement is accepted, then EADS will be able to create bid documents/specs to inspect/clean all 13 tanks and clear wells.
15. Discuss Outreach instructor from DEP Outreach Provider Program. Onsite visit was held July 30, 2022 at 10 AM is for introductory plant overview meeting. General Manager, CPO, Board Vice Chair, and plant manager attended.
16. Update progress on plans to separate stored chlorine cylinders by empty and filled bottles and for repair of clarifier railing. This will alleviate safety concerns. Fabrication of divider for chlorine cylinders is completed. Next step is removing an inoperable wall heater which will allow installation of the fabricated divider. Jerry to check electricity for wall heater.
17. Discuss overall finances. Discuss excessive expenses due to ongoing litigation and escalating inflation.
18. Discuss shutoffs. Current policy is 24 hours for turn on after payment is made per payment policy. Employees have been turning back on same day, within hours or less of satisfactory payment arrangements being made. This is slowing shut offs down and dramatically increasing EDWA cost. PUC requires turn on within 24 hours from December 1 to March 31; 3-7 days the remainder of year. Current connection/disconnection fee is \$50 (\$25 off/on). Cost is significantly higher for EDWA. This is an unnecessary burden on paying customers.
19. Discuss DEP visit. Method 334 has been fully implemented. 6 violations were corrected. EDWA has 9 remaining.
 - a. Filter bed eval plan implementation—EADS submitted plan. DEP has comments. EADS working on answering comments. Next step—filter bed sampling. Project cost (sampling and plan)—approximately \$16,000. CDBG funds might be used for sampling. Awaiting decision.
 - b. CFE (2 violations)—CFE was permitted by DEP in current location. DEP wants CFE relocated. All plans have failed so far. Board Vice Chair created CFE average form which calculates data every 1 minute. Employees submit to DEP daily. They are happy with

the form/submissions. EDWA may have exhausted all options to remediate at this time until a full plant upgrade is necessary in the future.

- c. Secondary containment—caustic soda has secondary containment. Delpac requires a custom solution—engineering and likely DEP permits to remediate. There are secondary containment devices available for drums. Awaiting approval for CDBG funds.
- d. Automatic shutdown valve—Current location of automatic shutdown valve was permitted by DEP in current location. DEP wants it relocated. EADS is evaluating feasibility and cost. If feasible, this might be funded by CDBG depending on cost.
- e. Clearwell inspection—in process; will be paid for by CDBG funding
- f. Hours of operation (3 violations)—EDWA collects data every 1 minute. For monthly reporting, 660 data points are submitted based on hours of operation. As the Pratt valve isn't properly functioning, the hours of operation are increased. Plant crew is conducting a time study. Board Vice Chair will calculate hours of operation with the time study results which should satisfy DEP until Pratt valve is replaced. Awaiting decision if CDBG funds can be used to replace Pratt valve.

20. Discuss work schedule:

- a. Cemetery Hill leak repair was completed.
- b. Shut offs occurred this week. Approximately 12% of customer base required shut off. Is this complete?
- c. Major leak affecting Bobtown Tank has not been found yet. Crews continue to walk lines, listening to valves, etc. Potential to be 2 possible leaks tank level data. Believe it could be in Davistown in a very wet field that is overgrown with very mature, thick vegetation and known drainage problems. Plan to brush hog and go from there. Schedule?
- d. JJ tap installation for new home build is being scheduled. Distribution crew lead met with homeowner on site to discuss and schedule. Installation will occur in next few weeks per homeowner request. Homeowner to call when ready.
- e. Replacement of 250 feet of dual 1" line, creek road. Not scheduled yet.
- f. School house road line replacement. Digging has started. While it was anticipated this would be 1.5 day job, it is now expected to take approximately 4+ days. Digging is slow due to sandstone seam. Equipment was moved from job site to address emergency repairs. This resulted in the need to submit another one call. Digging can resume on July 27th. Discuss hammer attachment.
- g. On July 12th, Distribution crew lead discovered several tanks need care. Grass/weed cutting schedule is not being adhered to. Distribution crew lead will ensure these issues are remediated soon.
- h. Minor leak in Newtown was repaired..
- i. Removal of broken hydrant on Budapest.
- j. Griffin tank road repair progress
- k. Bald Hill tank road repair progress

21. Board items awaiting actions:

- a. Discuss bidding on electricity through PENN STATE FACILITIES ENGINEERING INSTITUTE & COSTARS: Electricity Procurement Services. Application was submitted. They will

determine if we currently have the best fixed rate or if another provider has the best rate. Awaiting a response.

- b. Long term action: rollback replacement/equipment hauling. Obtain costar quotes in October to prepare for SLSA announcement in 2023.
- c. Malfunctioning finished turbidity meter. The turbidity meter has been ordered. Manufacturing delays are extensive. Delivery is expected in 5-8 weeks. Note: the finished turbidity is not used to meet DEP requirements. The DEP requires EDWA to use the average of IFE to calculate CFE.
- d. Discuss Outreach instructor from DEP Outreach Provider Program. Onsite visit is being scheduled. August 11, 2022 is the date scheduled for leak loss analysis. Board members are welcome to attend.
- e. Discuss lead and copper survey. 40th samples have been submitted. Awaiting results. Work is ongoing to resolve DEP concerns about plan. 2nd survey was mailed to customers. Have received about 75 so far.
- f. EADS submitted several plans to DEP that were due July 1, 2022. Feedback has been received from DEP. Responses and/or revisions are underway.
- g. EADS recommended EDWA reevaluate tap fees due to substantial increases in material costs, particularly 2". Current rates: 3/4"=1,500; 1"=2,000; 2"=3,500. Discuss. Financial calculations underway.
- h. The new billing and payment processing systems (muni-link and invoice cloud) are set to go live in August. Implementation and practice runs have gone well.
- i. The contracts were signed and submitted for ServLine Leak Protection Program and NLC Service Line Program Marketing Agreement by Homeserv programs. Program start will be January 2023. Customer mailings will be done in the fall.
- j. The UPS recommended by Hach to protect Griffin Tank chlorinator has arrived. Installation date? Something to protect the UPS from weather needs constructed. Staff working on a plan. The extra output card has arrived.
- k. Discuss lack of DCED filings (DCED-CLGS-04). Required annually; hasn't been filed since 2014. Due June 30th of each year. 2014-2020 were submitted via mail or e-file as required. Legal advertisements will be ready for submission to Observer-Reporter next week. 2021 will be filed as soon as 2021 audit is finished by Cypher and Cypher and approved by board.

22. Executive session—PUC and DEP litigation

23. Motion to adjourn.