

May 11, 2022
EDWA Special Meeting
Agenda

1. Call to order
2. Roll Call
3. Public Comment—3 minute limit per person
4. Update: Boil advisory was lifted on May 5, 2022. The plant is operating consistently since the pond/clarifier cleaning and clarifier repair. During the plant evaluation conducted by the large group of experts April 5-7th, it was found that the filters were damaged by the sediment from the lack of maintenance of pond/clarifier. Sediment is coating the media. Lateral bars, nozzles, and media need replaced. Anticipated cost is between \$200,000 to \$400,000 to repair/replace filter media and broken parts. EDWA continues to search for a funding solution. Additionally, the DEP is requiring automatic shut off valves be moved from the original permitted design.

The billing software implementation continues. Staff has submitted work to complete Part 2, Profile 3 of a 10 part process. This upgrade is expected to go live in August. Next meeting with Muni-link is May 12th to finalize Part 2, Profile 3 and move on to the next step in process. The new copier was delivered May 10th. The printer is on back order. A back up of billing computer was obtained. Back up is being downloaded to a loaner laptop until the new computers are installed.

Wex gas cards have been obtained. EDWA is transitioning to new cards which provide a cost savings. The Sheetz cards are being cancelled. Wex telemetric units for the trucks have been ordered and due to arrive shortly.

The cross connection identified in the plant will be cut to DEP specifications this week. Materials required for Method 334 implementation is on backorder and not scheduled to ship until May 23rd. DEP is aware of manufacturing and logistical delays. All plant employees have completed tutorials.

5. Engineering Report
6. EDWA Manager Report
7. Discuss employee back ground and driver license checks for new employees.
8. Discuss fit testing for employees for both mask types and physical exam.
9. Discuss training on SCBA equipment for employees due by June 1st.
10. Discuss need for refill of first aid kits in all vehicles and in the plant.
11. Discuss Community Bank. Preliminary offer-- \$300,000 non-revolving line of credit priced at National Prime + .50%, which would currently be 4.50%. This is .50% lower than what EDWA originally discussed. EDWA would have a determined amount of time (for example, 12 months) to draw-down on the line after which there would be a 5-7 year period to repay any funds that were disbursed. This remains a line of credit in which none, some, or all of the funds can be used. Final offer is expected in next few days.
12. Discuss grooming policy.
13. Discuss human resource policies. Discuss ARCGis and mapping.
14. Discuss black 1" service lines used in distribution system.

15. Discuss service lines, meter pits, and right of ways. Motion legal to research?
16. Discuss meter usage decline at end of life. Discuss analysis. Priority might need to be raised.
17. Motion to adjourn.