

July 20, 2022
EDWA Special Meeting
Agenda

1. Call to order
2. Roll Call
3. Public Comment—3 minute limit per person
4. Attorney Report
5. Engineering Report
6. EDWA Manager Report
7. Distribution Lead Report
8. Plant Manager Report
9. Discuss bidding on electricity through PENN STATE FACILITIES ENGINEERING INSTITUTE & COSTARS: Electricity Procurement Services. Application was submitted. They will determine if we currently have the best fixed rate or if another provider has the best rate. Awaiting a response.
10. The rollback truck was taken to MTS in Smithfield for repair. Repairs completed. Bill is \$1098. Discuss.
11. Discuss long term options to replace rollback. Discuss outcome of costar quotes received so far. New vehicle orders open in October for 2024. Discuss way forward.
12. ServLine Leak Protection Program and NLC Service Line Program Marketing Agreement by Homeserv were accepted last meeting. Discuss fee structure for leak protection program. Discuss administration fee. \$1.75/\$500; \$2.00/\$1,000; \$2.35/\$2,500
13. The UPS recommended by Hach to protect Griffin Tank chlorinator has arrived. Installation date? The extra output card has been ordered and will not arrive in the next few weeks.
14. Malfunctioning finished turbidity meter. The turbidity meter has been ordered. Manufacturing delays are extensive. Delivery is expected in 5-8 weeks. Note: the finished turbidity is not used to meet DEP requirements. The DEP requires EDWA to use the average of IFE to calculate CFE.
15. Update progress on plans to separate stored chlorine cylinders by empty and filled bottles and for repair of clarifier railing. This will alleviate safety concerns. Materials were purchased last week. Fabrication of divider for chlorine cylinders has started.
16. Discuss lack of DCED filings (DCED-CLGS-04). Required annually; hasn't been filed since 2014. Due June 30th of each year. Board Vice Chair has completed rough drafts. Will be submitted by end of week via paper (2014-2017) and e-file (2018-2020). Legal advertisements will be ready for submission to Observer-Reporter by next week. 2021 will be filed as soon as 2021 audit is finished by Cypher and Cypher and approved by board.
17. Discuss highlights from 2014-2020 audit review. Discuss management letters and significant deficiency/material weakness deficiencies from 2015.
18. Method 334 implementation is close to completion. Employees are receiving initial training—1 more to go. Protocol for Griffin tank had to be restarted due to chlorinator repair. Completion of Method 334 will remediate 7 DEP violations. Discuss.
19. Conference with EADS was held last Friday to begin work on bidding documents and other CDBG requirements. Environment requirements will take 60 days minimum. Discuss EADS recommendations and tentative timeline.

20. EADS recommended EDWA reevaluate tap fees due to substantial increases in material costs, particularly 2". Current rates: 3/4"=1,500; 1"=2,000; 2"=3,500. Discuss.
21. Discuss Outreach instructor from DEP Outreach Provider Program. Onsite visit is being scheduled. July 30, 2022 at 10 AM is for introductory plant overview meeting. General Manager, CPO, Board Vice Chair, and plant manager are required attendees. Board members are welcome to attend.
22. Discuss Outreach instructor from DEP Outreach Provider Program. Onsite visit is being scheduled. August 11, 2022 is the date scheduled for leak loss analysis. Board members are welcome to attend.
23. Discuss lead and copper survey. 40th samples have been submitted. Awaiting results. Work is ongoing to resolve DEP concerns about plan. 2nd survey was mailed to customers. Have received about 50 so far.
24. EADS submitted several plans to DEP that were due July 1, 2022. Feedback has been received from DEP. Responses and/or revisions are underway.
25. Discuss work schedule:
 - a. Cemetery Hill leak repair was attempted. Very significant bee/wasp infestation in the ground. Made digging impossible. Will attempt again soon.
 - b. Major leak repaired on Monday on Pigeon Hill Road. Affected 2 tanks—Bobtown and Donley. Estimated water loss was 90,000-180,000 gallons or higher.
 - c. Major leak repaired on Lone Star Road. Affected Clark Tank. Estimated water loss over 200,000 gallons.
 - d. JJ tap installation for new home build is being scheduled. Distribution crew lead met with homeowner on site to discuss and schedule. Installation will occur in next few weeks per homeowner request.
 - e. Replacement of 250 feet of dual 1" line, creek road. Not scheduled yet.
 - f. School house road line replacement. Digging has started. While it was anticipated this would be 1.5 day job, it is now expected to take approximately 4 days. Digging is slow due to sandstone seam. Anticipated completion date is July 22nd.
 - g. On July 12th, Distribution crew lead discovered several tanks need care. Grass/weed cutting schedule is not being adhered to. Distribution crew lead will ensure these issues are remediated soon.
 - h. Minor leak in Newtown at trailer near dollar general. Needs scheduled.
 - i. Griffin tank road repair progress
 - j. Bald Hill tank road repair progress
26. Executive session--litigation
27. Motion to adjourn.