

July 13, 2022
EDWA Special Meeting
Agenda

1. Call to order
2. Roll Call
3. Public Comment—3 minute limit per person
4. Attorney Report
5. Engineering Report
6. EDWA Manager Report
7. Distribution Lead Report
8. Plant Manager Report
9. Septic system pumping resolved issues. Everything is working properly now. Waiting for bill for services and for port a potty rental.
10. Discuss bidding on electricity through PENN STATE FACILITIES ENGINEERING INSTITUTE & COSTARS: Electricity Procurement Services.
11. The rollback truck was taken to MTS in Smithfield for repair. It needs substantial work. Discuss.
12. Discuss options to replace rollback. Discuss outcome of costar quotes received so far.
13. Discuss dates and times for special meetings in August and September. Motion to approve selected dates/times and legal advertising in Observer-Reporter.
14. Motion to adopt resolution 13-2022.
15. Motion to approve ServLine Leak Protection Program and NLC Service Line Program Marketing Agreement by Homeserv.
16. The UPS recommended by Hach to protect Griffin Tank chlorinator has been ordered. The extra output card has been ordered and will not arrive for weeks to months due to manufacturing delays.
17. Malfunctioning finished turbidity meter. The turbidity meter has been ordered. Manufacturing delays are extensive. Delivery is expected in 5-8 weeks. Note: the finished turbidity is not used to meet DEP requirement. The DEP requires EDWA to use the average of IFE to calculate CFE.
18. Update progress on plans to separate stored chlorine cylinders by empty and filled bottles and for repair of clarifier railing. This will alleviate safety concerns. Materials were purchased this week.
19. Discuss need to repair Bald Hill Tank repair. Ruts are causing the trucks to bottom out. Motion, if needed.
20. Discuss lack of DCED filings (DCED-CLGS-04). Required annually; hasn't been filed since 2014. Progress is being made to submit necessary filings to remediate. Estimated time frame is 30 days. DCED is requiring submission of 2014 to present. Due June 30th of each year. Board Vice Chair is awaiting approval by DCED to submit e-file for 2018 to 2020. Board Vice Chair is awaiting paper form from DCED to file for 2014-2017. 2021 will be filed as soon as 2021 audit is finished by Cypher and Cypher and approved by board. Legal advertisement requirements have not been met. Motion to approve legal advertisements in Observer Reporter for finances for years 2014 to 2020.
21. Method 334 implementation has started. Employees are receiving initial training—2 more to go. Protocol for Griffin tank had to be restarted due to chlorinator repair. Implementation of Method 334 will remediate 7 DEP violations. Discuss.

22. Conference for EADS is scheduled for July 15th at 9 AM to begin work on bidding documents and other CDBG requirements. Board members are welcome to attend.
23. EADS site visit to all tanks occurred on July 12th. Distribution crew lead accompanied EADS engineers. Distribution crew lead discovered several tank needs care. Grass/weed cutting is not being adhered to. Distribution crew lead will ensure these issues are remediated soon.
24. Discuss Outreach instructor from DEP Outreach Provider Program. Onsite visit is being scheduled. July 30, 2022 at 10 AM is for introductory plant overview meeting. General Manager, CPO, Board Vice Chair, and plant manager are required attendees. Board members are welcome to attend.
25. Discuss Outreach instructor from DEP Outreach Provider Program. Onsite visit is being scheduled. August 11, 2022 is the date scheduled for leak loss analysis. Board members are welcome to attend.
26. Discuss lead and copper survey. 40th sample was collected and submitted to lab today. Work is ongoing to resolve DEP concerns about plan.
27. Discuss work schedule:
 - a. Friend driveway area repair was completed.
 - b. Cemetery Hill repair is scheduled for Wednesday (today).
 - c. JJ tap installation for new home build is being scheduled. Distribution crew lead arranged to meet homeowner on site to discuss and schedule.
 - d. Replacement of 250 feet of dual 1" line, creek road.
 - e. School house road line replacement. Parts finally arrived 7-6-2022. Project will be scheduled after flat bed truck repair concludes or hauling equipment can be arranged.
 - f. Griffin tank road repair progress
28. Motion to adjourn.