

April 7, 2022
Regular Meeting
Agenda

1. Call to order
2. Roll Call
3. Public Comment—3 minute limit per person
4. Motion to approve minutes from March 3, 2022 Regular Meeting.
5. Motion to approve minutes from March 9, 2022 Special Meeting
6. Motion to approve minutes from March 16, 2022 Special Meeting
7. Motion to approve minutes from March 23, 2022 Special Meeting
8. Motion to approve minutes from March 30, 2022 Special Meeting
9. Review bills from March 4, 2022 to April 6, 2022. Motion to approve bills.
10. Update: DEP will not lift boil advisory until a reason is found for the unexplained turbidity spikes and is resolved. The pond and clarifier cleaning started Thursday, March 17th and should finish week of April 4th. The work to repair the clarifier began the week of March 28th. Plant crew was able to clean 2/3 of clarifier before the plant needed to be turned back on to produce water. The remainder of clarifier cleaning is scheduled on April 7th. It is anticipated the mixer on clarifier can be made operational at this time. Conserve Water Advisory will likely need to occur to ensure everyone has water during the clarifier repair and plant shutdown. A full plant inspection/evaluation with all the people---water engineers, plant manufacturer, filter expert, automatic monitoring companies, certified plant operators, DEP---every company who is involved with the plant on April 5-6th. Any potential damages from the pond and clarifier issues should be uncovered at that time. EDWA should have a better idea after completion on what, if any, steps or repairs are needed.
11. Update: Kinetic walk through for phone upgrade was completed. Installation will occur on April 18th, training and going live will occur on 19th. Customers may experience issues with calling on the 19th during the upgrade. Try again later or send an email to eastdunkard@gmail.com. This is a significant upgrade which should improve customer experience and provide a small cost savings each month.
12. Update: Billing software implementation will take 2-6 months for full transition. Preliminary work has been submitted to Muni-link. After review, EDWA will receive an implementation schedule.
13. Engineering Report (if available)-EADS began its intensive evaluation of EDWA plant and distribution system last week. The evaluation will continue the week of April 4, 2022
14. Attorney Report-facial hair/SCBA policy
15. Discuss April 5-6th plant evaluation and recommendations of experts.
16. One Call Update: Theresa Helton
17. Motion to remove Michelle Popernack from the Community Bank accounts.
18. Motion to reaffirm purchase of SCBA and 3 masks (size S, M, L) at a cost of \$1,150.10.
19. Motion to reaffirm TEC tech visit at a rate of \$1200 per day to test/evaluate filters.
20. Motion to reaffirm hiring of Larry Hunt as part time casual laborer at a rate of \$15.00/hr with 90 days probation.

21. Discuss mechanical fabrication of Clarifier motor. Present motor is too small. First quote came back higher than expected. Obtaining more quotes.
22. Discuss returned check fee. Current fee is \$10. It doesn't cover EDWA costs. Motion to increase returned check fee to \$35 effective immediately.
23. Motion to require a sewage check prior to new tap installation.
24. Motion to retain Paychex broker services for health and benefits administration at zero cost. If the board decides to pursue health and benefit packages via ICHRA, QSEHRA, FSA, etc through Paychex, the rate is \$35/month and \$2.50-\$5.00/month per employee. The rate of \$2.50-\$5.00 per employee is dependent on which option(s) or plan(s) the board selects after careful review and selection of quotes. This fully integrates with payroll. It also will ensure EDWA's compliance with various federal filing requirements. EDWA is within its 90 day renewal analysis period for health/benefits.
25. Discuss Railroad Management Company default notices to Association on 2 railroad crossings-- \$535.88 each (total 1,071.76). At some point, the Authority should consider eliminating these line sections, if feasible. The yearly fees will continue to increase each year. Should Authority or Association pay these bills? If/when authority obtains ownership of lines, this will need transferred to the authority as well.
26. Review customer issue and request to waive late fees and/or reverse charges for months he had no service. Review his address issues.
27. Motion to adjoin meeting