

Agenda  
EDWA Board  
March 23, 2022

1. Call to order
2. Roll Call
3. Public Comment—3 minute limit per person
4. Update: DEP will not lift boil advisory until a reason is found for the unexplained turbidity spikes and is resolved. The pond and clarifier cleaning started Thursday, March 17th. It will continue throughout week of March 21<sup>st</sup>.. The work to repair the clarifier will begin the week of March 28th. The week of April 4th will be a full plant inspection/evaluation with all the people---water engineers, plant manufacturer, automatic monitoring companies, certified plant operators, DEP---every company who is involved with the plant. Any potential damages from the pond and clarifier issues should be uncovered at that time. EDWA should have a better idea after completion on what, if any, steps or repairs are needed.
5. Clarifier gear box motor- too small; requires mechanical fabrication. EADS recommended having a 2<sup>nd</sup> spare motor fabricated. Motion to obtain mechanical fabrication quotes for repair and 2<sup>nd</sup> gear box.
6. Motion to reaffirm Tonka 2 day visit at a cost of \$7,000. Will only bill for time on site.
7. Motion to reaffirm TEPCO evaluation visit per contract rate.
8. Motion to reaffirm EADS participation in evaluation visit per their rate schedule.
9. Motion to reaffirm purchase of trash pump at a cost of approximately \$1,000.
10. Motion to accept Kinetic (formerly windstream) phone service contract which includes 6 new phones at \$230.00/month. EDWA pays \$250-\$280/month currently and some of the phones don't work properly. Small cost savings per month with new plan.
11. Motion to reaffirm Mobile Solids Solutions quote of \$86,765 for pond and clarifier cleaning.
12. Motion to execute contract with Mobile Solids Solutions.
13. Discuss Line of credit vs obtaining loan vs deferral of pennvest
  - a. Community bank loan—can't increase current loan. Must submit a separate request. Need 2021 year-end financials, copy of meeting minutes to evidence intent and authorization to obtain additional funding. (balance sheet, p&l needed for 2021 since 2021 audited is not ready yet)
  - b. PNC line of credit—0.25% annual fee; interest variable based on prime (over 100k)  
Under 100k—175 annual fee; requires business checking account  
Have to apply at a bank
  - c. Community Bank line of credit—subject to annual paydown requirement each year—  
cyclical-annual fee—0.25% yearly fee; updated financials each year; updated financials—  
interest rate 1% plus prime; must be paid back to zero each year; must show being used  
to cover short term cash flow issues; CB recommended converting projects to term loan  
when/if needed; need copy of meeting minutes showing evidence intent and  
authorization to obtain additional funding; .balance sheet, P&L needed for 2021 since  
2021 audited is not ready yet; application; already have business accounts here.  
Additionally, community bank offered the board their financial analysis on the new rates  
to assist EDWA.

- d. First National bank line of credit—same
- e. First Federal Line of credit—same

Motion to authorize obtaining a \$300,000 line of credit from Community Bank?

14. Motion to reopen building to the public.
15. Motion to obtain 2021 financial audit by Cypher and Cypher.
16. Motion to work with Crystal Simmons from Greene County Planning to federally procure engineering services. Completion of this process allows engineering fees to be paid out of federal funds.
17. Motion to purchase a new desktop printer for office. Current one is malfunctioning and appears to be end of life.
18. Motion to approve EADS to create and submit Lead and Copper Survey to DEP by May 16, 2022 with sampling obtained by June 30, 2022 with repeated sampling occurring according to plan authorized by DEP.
19. Motion to approve creation and implementation of a one call policy by Theresa Helton with support by attorney and/or engineering as needed.
20. Discuss letter encouraging Guy Reschenthaler to join Ohio River Basin Caucus.
21. Motion to purchase a refurbished SCBA for \$785 from Dalmatian Fire Equipment. This will correct a DEP violation
22. Motion to obtain SCBA training and fit testing for plant crew. A training signing sheet is required for each employee. All training participants are required to be clean-shaven where the respirator seals against face-- need policy, Megan?. This will correct a DEP violation.
23. Motion to reaffirm submission of small grants to Berkshire Hathaway Energy (BHE).
24. Bench turbidity meter—need one asap; can't wait for a potential grant. Will need to figure out soon.
25. Motion to approve creation of Lead and Copper Rule site plan, comprehensive monitoring plan, uninterrupted system service plan, operations and maintenance plan with written SOP for isolation and repair, emergency response plan, source water protection program report, total coliform report, and SOPs for plant by EADS. —these correct DEP violations
  - a. Estimated costs (time dependent and depends on what EDWA already has
    - i. creation of Lead and Copper Rule site plan—2k
    - ii. comprehensive monitoring plan--1k
    - iii. uninterrupted system service plan, 3k
    - iv. operations and maintenance plan with written SOP for isolation and repair, 5k
    - v. emergency response plan,--5k
    - vi. source water protection program report,
    - vii. total coliform report,--500
    - viii. SOPs for plant —5-7k.